**SW-PBIS Product Book**

**Checklist**

* + **Mission Statement**
  + **Goal/Desired Outcomes**
  + **Team Members**
  + **Description of SW PBIS/ Overview (explanations/triangles for key stakeholders: parents, new staff, subsitutes)**
  + **PBIS Calendar (meeting dates, important dates, etc.)**
  + **Yearly Action Plan**
  + **Expectations and Rules Matrix**
  + **Lesson Plans and Lesson Plan Schedule**
  + **Data Analysis**
  + **Team Meeting Agendas (All Tiers)**
  + **Team Meeting Minutes (All Tiers)**
  + **Description of Acknowledgement System**
  + **Faculty Implementation**
  + **Evaluation Plan/School’s Assessment Schedule**
  + **Effective Discipline**
  + **Communications**
  + **Other:**
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