**SW-PBIS Product Book**

**Checklist**

* + **Mission Statement**
	+ **Goal/Desired Outcomes**
	+ **Team Members**
	+ **Description of SW PBIS/ Overview (explanations/triangles for key stakeholders: parents, new staff, subsitutes)**
	+ **PBIS Calendar (meeting dates, important dates, etc.)**
	+ **Yearly Action Plan**
	+ **Expectations and Rules Matrix**
	+ **Lesson Plans and Lesson Plan Schedule**
	+ **Data Analysis**
	+ **Team Meeting Agendas (All Tiers)**
	+ **Team Meeting Minutes (All Tiers)**
	+ **Description of Acknowledgement System**
	+ **Faculty Implementation**
	+ **Evaluation Plan/School’s Assessment Schedule**
	+ **Effective Discipline**
	+ **Communications**
	+ **Other:**
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